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**HealthPoint Family Care**

**Dental Provider**

**Reports To: Chief Executive Officer**

**Status: Exempt/Contractual**

**Summary:** Diagnoses and treats diseases, injuries, and malformations of teeth and gums, and related oral structures by performing the following duties.

**Essential Duties and Responsibilities:** This job description reflects management's assignment of essential functions. Nothing in this job description restricts management’s right to assign or reassign duties and responsibilities to this job at any time.

Elicits and reviews information about patients in order to provide proper assessment, diagnosis and treatment of patients for dental care.

Examines patient to determine nature of condition.

Performs various treatments including but not limited to extractions, treatments on injured teeth and fills cavities, designs and makes dentures to replace missing or diseased teeth.

Educates patient in oral and dental hygiene.

Administers local anesthetics as needed.

Supervises taking of, and reads dental X-rays.

Prescribes and administers medications and vaccinations according to national and or organizational established standards of care.

Thoroughly documents the patient's visit

Strives to achieve organization quality goals

Actively supports organization quality initiatives

Follows established regulations and professional standards as required of the position. Participates in and supports continuous quality improvement.

Other duties and responsibilities as assigned by management.

**Supervisory Responsibilities:**  This job has no direct reports. The incumbent is required to direct assignments to non-exempt staff regarding basic dental assignments (as appropriate to the staff member’s training and experience) such as chair side assistance, and/or basic dental functions.

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:**  DMD or DDS Degree.

**Language Skills:**  Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of patients or employees of organization.

**Reasoning Ability:**  Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**Computer Skills:**  To perform this job successfully, an individual should have the ability to work effectively in the Dentrix computer system, Microsoft Word, text paging, Internet, and Intranet.

**Certificates, Licenses, Registrations:** Valid DDS or DMD license in the state of Kentucky

DEA license. Must hold a current CPR certification.

**Other Skills, Knowledge and Abilities:**  Skill with geriatric patients and patients in lower socio-economic sectors of the community. Ability to speak Spanish desirable.

**OSHA Job Classification:** Category I – Handling, managing and disposal of biohazardous materials and/or equipment contaminated with biohazardous materials is a regular part of your work assignment.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must regularly lift and /or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is occasionally exposed to fumes or airborne particles; toxic or caustic chemicals and risk of radiation. The noise level in the work environment is usually moderate.

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**Employee signature Date**

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